



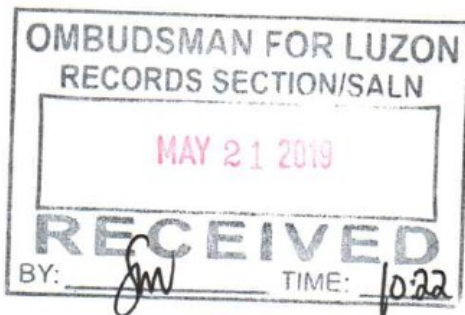
ANGAT WATER DISTRICT

Angat, Bulacan

Tel. No.: (044) 671-1204 * Fax. No.: (044) 908-0058

CERTIFICATION

I, ARTURO S. TORRES, hereby certify that the SALNs herewith submitted electronically are faithfully reproductions of the original SALNs of the officials and employees of the ANGAT WATER DISTRICT, as listed in the attached summary report of the chief of Administrative and General Services Division.



[Signature]
ARTURO S. TORRES
General Manager C
Date : April 1, 2019

SUBSCRIBED AND SWORN TO before me this 1st day of April, 2019, affiant exhibiting his competent evidence of identity, to wit:

[Signature]
ATTY. WARLITO DM. GOGOLIN
NOTARY PUBLIC
ADMINISTERING OFFICER
PTR NO. 1983341/1-8-19
ROLL NO. 52719/MAY 2006
MCLE COMP. NO. V-000045/8-27-18
SAN FRANCISCO ST. POBLACION 1,
CITY OF SAN JOSE DEL MONTE, BULACAN



ANGAT WATER DISTRICT

269 M.A. Fernando St. Sta. Cruz
Angat, Bulacan, Philippines
Tel. No. (044)671-1204 Fax No. (044)769-1529
Email: angatwd@gmail.com

April 1, 2019

The Deputy Ombudsman for Luzon
3rd Floor, Ombudsman Bldg., Agham Road
Diliman, Quezon City
Sir/Madam:

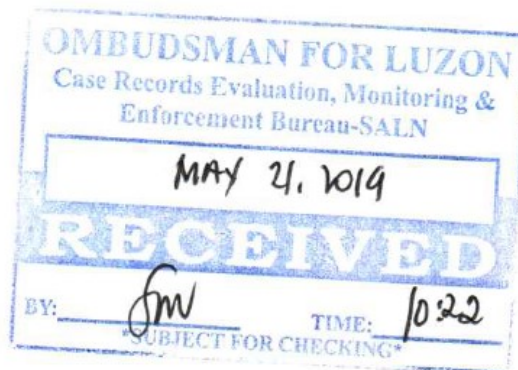
We are submitting the duly accomplished Statement of Assets, Liabilities and Net worth of the Official and Employees and Board of Directors of the Angat Water District, Angat, Bulacan Region III for the Calendar Year 2018.

SUMMARY OF COMPLIANT BOARD OF DIRECTORS:

1. CARPIO, ERLINDA V.
2. RIGOROSO, PRISCILLA P.
3. SANTIAGO, MAURICIA T.
4. VICENTE, FRANCISCO G.

SUMMARY OF COMPLIANT PERSONNEL:

1. BERBULLA, JAMES C.
2. BERNARDO, RAMIL S.
3. BERNARDO, ROMULO Z.
4. CRUZ, ALLAN H.
5. CRUZ, ISABELITA G.
6. DADOR, DORILYN C.
7. DE MESA, MA. CECILIA M.
8. DE MESA, RODERICK C.
9. FACUNLA, CESAR D.
10. FLORES, MARLON J.
11. IGNACIO, RUBIE BIANCA S.
12. MARCELO, RONALDO A.
13. MENDOZA, MARLON B.
14. MONTESA, WILGIN GINBERT D.
15. REYES, JOEWARD C.
16. RONQUILLO, REGINO E.
17. ROVERO, MILET C.
18. SALVADOR, MICHAEL S.
19. SALVADOR, NATHANIEL P.
20. SALVADOR, RHOY A.
21. SANTIAGO, AMELIA E.
22. SANTIAGO, LORNA A.
23. SANTIAGO, RENALDO S.




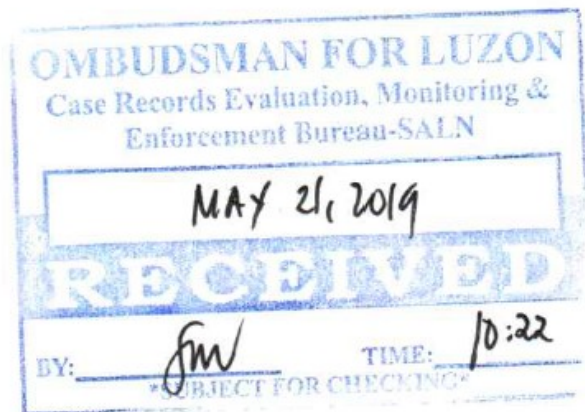
- 25. SARMIENTO, JESUS JR. C.
- 26. SARMIENTO, MOHAMMAD OLIVER B.
- 27. SERPA JUAN, JOSE D.
- 28. TORRES, ARTURO S.
- 29. TRIAS, RAMON A.
- 30. TRINIDAD, ALBINO I.
- 31. TRINIDAD, OLIVER D.

SUMMARY OF NON-COMPLIANT Board of Directors and Personnel:

-----NONE-----

Very truly yours,


ARTURO S. TORRES
General Manager





ANGAT WATER DISTRICT

269 M.A. Fernando St. Sta. Cruz
Angat, Bulacan, Philippines
Tel. No. (044)671-1204 Fax No. (044)769-1529

MEMORANDUM CIRCULAR NO. 2018-01

TO: ALL EMPLOYEES

SUBJECT: **APPOINTMENT OF REVIEW AND COMPLIANCE COMMITTEE FOR STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) EFFECTIVE JANUARY 8, 2018**

FROM: ARTURO S. TORRES
General Manager

DATE: JANUARY 8, 2018


Please be advised that the following employees of Angat Water District are hereby appointed members of the Review and Compliance Committee of SALN pursuant to CSC MC 10 s. 2006 as amended by CSC Resolution No. 1300455:

CHAIRMAN: DORILYN C. DADOR
MEMBERS: MA. CECILIA M. DE MESA
ISABELITA D. CRUZ

The said committee shall review and evaluate all SALNs of AWD BODs, Officers and employees effective January 8, 2018.

The appointment of the said employees will be valid until superseded by a memorandum revoking the appointment of the said AWD employees.

Please be guided accordingly.


ARTURO S. TORRES
General Manager



ANGAT WATER DISTRICT

269 M.A. Fernando St. Sta. Cruz
Angat, Bulacan, Philippines
Tel. No. (044)671-1204 Fax No. (044)769-1529

2018 REVIEW AND COMPLIANCE PROCEDURE IN FILING AND SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NETWORTH AND DISCLOSURE OF BUSINESS INTERESTS AND FINANCIAL CONDITIONS

1. Filing and Submission of SALN

- a. All officials and Plantilla Personnel shall file under oath their SALNs and Disclosure of Business Interests and Financial Connections with the Head of the Administrative Division, to wit:
 - Within (thirty) 30 days after assumption of office, statements of which must be reckoned as of his/her first day of service;
 - On or before April 30 of every year thereafter, statements of which must be reckoned as the end of the preceding year; and
 - Within thirty (30) days after separation from the service, statements of which must be reckoned as of his/her last day of office.
- b. Officials and employees are strictly required to fill in all applicable information and/or make a true and detailed statement in their SALNs. Items not applicable should be marked N/A (not applicable).

2. Review and Compliance Committee

- a. A Review and Compliance Committee composed of one (1) Chairman and two (2) members shall be designated and authorized to receive the SALN and to evaluate if the same has been submitted on time, complete and in proper form.
- b. The Review and Compliance Committee shall prepare a list of the following employees, in alphabetical order, to the head of agency:
 - Those who filed their SALNs with complete data;
 - Those who filed their SALNs but with incomplete data; and
 - Those who did not file their SALNs.

3. Ministerial Duty of the Head of Agency to Issue Compliance Order

Within five (5) days from receipt of the aforementioned list and recommendation, it shall be the duty of the Head of Office to issue an order requiring those who have incomplete data in their SALN to correct/supply the desired information and those who did not file/submit their SALNs to comply within a non-extendible period of thirty (30) days from receipt of the said Order.

4. Sanction for Failure to Comply/Issuance of a Show Cause Order

Failure of an official or employee to correct/submit his/her SALN in accordance with the procedure and within the given period pursuant to the directive in Section 3 of CSC MC No. 3, S. 2013 shall be a ground for disciplinary action. The Head of Agency shall issue a show-cause order directing the official or employee concerned to submit his/her comment or counter affidavit; and if the evidence so warrants, proceed with the conduct of the administrative proceedings pursuant to the 2017 Revised Rules on Administrative Cases in the Civil Service (RRACS). The offense of failure to file SALN is punishable under Section 46(D)(8) of Rule X thereof, with the following penalties:

First Offense – Suspension of one (1) month and one (1) day to six (6) months
Second Offense – Dismissal from the service

Public officials and employees who fail to comply within the thirty (30) day period required under Paragraph 3 hereof or who submit their SALNs beyond the said period shall be considered as not having filed their SALNs, and shall be made liable for the offense of Failure to file SALN with a penalty of suspension of one (1) month and one (1) day to six (6) months for the first offense, and dismissal from the service for the second offense.

5. Transmittal of all Submitted SALNs to the Concerned Agencies on or before June 30

The Head of the Administrative Division shall transmit all original copies of the SALNs received and duly reviewed by the Review and Compliance Committee, on or before June 30 of every year to the repository agency.

Note:

- These guidelines were cascaded to all employees through a memorandum issued by the General Manager and duly received by all employees.

- Employees may coordinate with the following regarding Review and Compliance Procedure of Statements and Financial Disclosure of Angat Water District : Dorilyn C. Dador - (044) 6711204